



#### APPLICATION FOR EXTERNSHIP - PET POISON HELPLINE

- Pet Poison Helpline, a 24/7 animal poison control center based out of Minneapolis, MN, accepts externship applications from 3<sup>rd</sup> and 4<sup>th</sup> year veterinary students registered in AVMA accredited veterinary school.
- We will accept students for 1-2 week block rotations, with a maximum of 10 externs/year.
- Rotation hours are typically Monday-Friday, 8 hour shifts, and can be flexible (e.g. 8a-4p or 4p to midnight, if preferred). No mandatory weekend or night shifts are required, although there is opportunity if this is desired.
- Clothing is casual, with the exception of certain days which are “business casual” when client visitors are present (you will be informed prior to the day, but it is infrequent).
- No equipment is necessary.
- Once accepted into the program, the following information must be submitted no later than one month before your rotation start date:
  - You must provide a letter from the Office of the Dean that you are a full time student, in good academic standing, eligible to enter your 3<sup>rd</sup> or 4<sup>th</sup> year.
  - You must provide proof of Health Insurance, either through your University or through Private Health Insurance at least one month prior to your scheduled rotation. You are financially responsible for any medical costs you may incur during your externship.
- You are responsible for your own housing and transportation.
- There are NO tuition costs.
- A confidentiality agreement must be signed at the start of the externship. All material is proprietary and no electronic or hard copies may be removed from the premises.
- Parking is complimentary at our facility.
- A cafeteria is located in the building for breakfast and lunch hours, as is a small market and fee-based gym
- Pet Poison Helpline’s address is 3600 American Boulevard W, Suite 725, Bloomington, MN 55431. We are located on the SE junction of I-494 and France Avenue South. Unfortunately, we are not near readily accessible public transportation, but you can check here at: <http://metrotransit.org/>
- Contact:
  - Holly Hommerding, DVM, at [hhommerding@safetycall.com](mailto:hhommerding@safetycall.com), General phone: 952-852-4600